



UMGC ASIA NATIONAL TEST CENTERS REGISTRATION CHECKLIST

National Test Centers (NTC) offer on-site computer-based testing services and immediate score results. Please use this checklist when registering for a CLEP, DSST, or Pearson VUE exam or certification. An NTC coordinator also stands ready to assist you.



CLEP EXAMS

1. Go to clep.collegeboard.org/register/exam to register and pay.
2. Select chosen exam and add to cart. (Note: All active duty candidates are eligible for DANTES funded testing for their first attempt at each exam). To register as a DANTES funded candidate, you will need to log in and create a profile. Make sure you select: *I am eligible for DANTES funding*.
3. Request transcripts to be sent. If enrolled in a school, search and select your school. Transcripts for active duty servicemembers are automatically sent to DANTES/CCAF. By selecting a school, one free transcript will be sent.
4. At the end of the process, print your voucher and bring it to the NTC on testing day.
5. Reserve your seat – create an account in the UMGC reservation system: <https://outlook.office365.com/book/IwakuniMCASCLEPandDSSTTesting@umgc.edu/>
6. Choose your location and select a day and time to take your test.

PEARSON VUE EXAMS

1. Go to pearsonvue.com/military
2. Click “Schedule an exam at a military test center”
3. Select your Program and Exam category
4. Set the location as U.S. and under Armed Forces Pacific & Other installations list, select your testing site. (Note: All UMGC NTCs start with US Military NTC UMGC.)
5. Proceed with registration; select a day and time of availability.
6. Pay for the exam and print the voucher. Bring it with you on testing day.

DSST EXAMS

1. Go to getcollegecredit.com and create a username and password. Use this test center code:
(Note: All active duty candidates are eligible for DANTES funded testing for their first attempt at each exam).
2. Request transcripts to be sent.
If enrolled in a school, insert the school DSST code. Transcripts for active duty servicemembers are automatically sent to DANTES/CCAF. By selecting a school, one free transcript will be sent. Find your school code at: getcollegecredit.com/institutions/search
3. Reserve your seat—create an account in the UMGC reservation system: <https://outlook.office365.com/book/IwakuniMCASCLEPandDSSTTesting@umgc.edu/>
4. Choose your location and select a day and time to take your test.

Contact us

DSN:

CIV:

Email:

Learn more about our NTC
asia.umgc.edu/ntc

