

Annual Sign-Off Sheet

Private Organization Name:

Reporting Period:

We, the officers of the
 have read and discussed the Private Organization Guidebook (Revised June
 2018), including the sections on (please check boxes):

- Reporting, Auditing, Tax, and Insurance Compliance
- Recommended Minimum Accounting Procedures
- Roles and Responsibilities of the Treasurer
- Membership, Employees, Equal Opportunity and Conflict of Interest
- Sustainment
- Fundraising
- Use of Military Banking Facilities (MBF)
- Status and Dissolution
- Department of Defense (DoD) Sanction and Support

We all agree that, by affixing our signatures below, we assume full
 responsibility for this organization, to include submission of all
 delinquent and missed reports, and all upcoming reports on the appropriate
 due date, in order to maintain current and good standing and to be allowed
 to participate in special events and fundraiser activities.

PO Officers	Printed Full Name	Signature	Date
President			
Vice President			
Secretary			
Treasurer			
Other (Please Specify)			