

Quarterly Balance Sheet

(Note: This is a suggested format only, and may be altered to best suit the organization's needs.)

Private Organization Name: _____

For the Period Ending: _____

ASSETS

<u>Cash</u>	
Cash in Bank - Checking	\$1,234.00
Petty Cash Fund	\$ 567.00
Cash in Bank - Savings	\$ 890.00
Total Cash	\$2,691.00
Accounts Receivable	\$1,000.00
Prepaid Supplies	\$ 250.00
Inventory	\$ 375.00
Other Current Assets	\$1,545.00
Total Current Assets	\$3,170.00
Property, Net of Depreciation	\$ 192.00

TOTAL ASSETS **\$2,978.00**

LIABILITIES

Accounts Payable	\$ 315.00
Accrued Payroll	\$ 0.00
Other Current Liabilities	\$ 0.00
Total Current Liabilities	\$ 315.00

TOTAL LIABILITIES **\$ 315.00**

PO President: John C. Doe

Signature: _____

Date: _____